

2024 Marshall County Farmers Market (MCFM)

Location:

*Marshall County Extension Office (MCEO)
1933 Mayfield Highway, Benton, KY 42025
(270) 527-3285*

Market Managers:

*Nikki Rhein, Marshall County ANR Agent
Dianna Angle, MC District Board*

- 1.) There are no setup/membership fees. Currently, all advertising efforts and other market expenditures are funded from sponsorships.
- 2.) Venders must sign the vendor agreement, indemnity agreement and registration form ANNUALLY. These are available at the Marshall County Extension Office.
- 3.) Hours of Operation: Saturdays during the growing season starting May 18th from 7am-12pm. The “growing season” will be determined by the market managers yearly.
- 4.) The MCFM is held in the MCEO parking lot until the pavilion is finished at the “new” MCEO located at 2081 Mayfield Hwy. Active venders will be notified when the pavilion is complete, and signage/advertisements will be updated.
- 5.) “Booths” are on a first come first serve basis every week.
- 6.) Venders are to set their own prices. Venders must not scrutinize other vender’s prices.
- 7.) “Undercutting” or purposefully slashing prices to beat out a competing vender is prohibited.
- 8.) Signage is required for all products, stating the price of each item. Signage stating the origin of your item is also required for resale goods (resale requirements are listed below.)
- 9.) Vendors are responsible for their own liability insurance. The MCEO is not liable for any injuries that happen at the MCFM, nor any illness caused by an item sold at the MCFM.
- 10.) Vendors are to keep their “booths” clean and attractive. All waste around each vendor’s area is their responsibility.
- 11.) Children of the vendors are the direct responsibility of the parents, should be monitored at all times and behave appropriately.
- 12.) Cussing and other coarse language is prohibited.
- 13.) No outside parties may run a booth for a approved vender without the direct supervision of an approved vender. Otherwise, they need to complete their own paperwork.
- 14.) Items to be sold at the market must be approved by the market manager. This is included in your market paperwork. If you decide to add an item midseason, you must contact the manager for approval. “Flea market” items are NOT allowed.

Examples of potentially approved items include but are not limited to:

-Agricultural products: greenhouse/nursery products, hay/straw, compost, herbs, spices, mushrooms, honey, bees, livestock feed, meats, nuts, live animals, edible seeds, vegetables, eggs, cut flowers/bouquets, etc.

-Homemade Products: crafts, jewelry, wood products, baked goods, grocery items, sauces, jams, pickles, food, soaps, etc.

***Do not assume approval because the item is listed above. Item’s approval will be on a case-by-case basis.

- 15.) Resale of some items may be approved BUT must first be disclosed on the “request to sell” form, approved by the market managers and labeled. All resale items will need to have

signage clearly indicating that the item was not raised or created by the vender. (Example: Resale Tomatoes \$2/quart.) Failure to abide by this rule will not be excused.

- 16.) All items must be produced and sold in compliance with state regulations and the current Kentucky Farmers’ Market Manual and Resource Guide. The guide can be easily accessed via the QR code to the right. It is the sole responsibility of the vendors to know the regulations and certification requirements that apply to them! Examples of information found in manual: certifications and permits needed, packaging, labeling, sampling, refrigeration requirements, much more.



- 17.) Venders who are selling products by weight must have their scales certified by the KY Department of Ag. each year. A market scale certification will be provided at the MCEO once annually. If you do not possess a certified scale, then you must sell by the quantity or container.
- 18.) The “Marshall County Farmers Market Facebook Group” is available to vendors and community members. Vendors may use this platform to announce what they will bring or have brought to the market. Customers may inquire about where they can find farmers market related items. Any other posts will be removed, and the post maker will be blocked.
- 19.) Vendors must post their 2024 vender certificate, issued by MCEO, somewhere easily visible on their booth.

Failure to follow the rules will result in a warning, possible retracted approval for a specific item or could result in the complete termination of vender approval. This will be at the discretion of the market managers.

Any problem or rule breaking that arises needs to be reported to the market managers. The market managers have the right to determine what is best for both the MCMF and the MCEO and therefore, can ask any vender to leave at any time. They also reserve the right to change these guidelines at any time.

I, sign here of business/farm name, hereby agree to follow the 2024 Marshall County Farmers Market Guidelines.

Applicant information:

Date: Phone:

Name: Email:

Address:

The Marshall County Farmers Market Indemnification Agreement

I, _____, hereby agree to release, defend, indemnify and hold harmless the Marshall County Farmers Market, the University of Kentucky Extension Service, Natural Resources Conservation Service and the Marshall County Extension Office from any claim, demand, suit, loss, cost of expense or any other damage which may be asserted, claimed or recovered against or from the Marshall County Farmers Market by reason of any damage to property, personal injury, bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by negligence of the Marshall County Farmers Market, the University of Kentucky Extension Service, and the Marshall County Extension Office.

MCFM “Request to Sell” Form

Please check all items you may sell at the market this season.

(Page numbers listed reference the KY FM Manual. This is a good place to start when researching each product’s requirements.)

Baked Goods (p.84)

- Biscuits
- Breads
- Brownies
- Buns
- Cakes
- Cheesecake
- Cookies
- Donuts
- Dry Mix for Baked Goods
- Funnel Cakes
- General Baked Goods
- Muffins
- Pies
- Rolls
- Scones
- Other (Specify)

Beverages & Spirits (p.101)

- Beer
- Cider
- Coffee
- Distilled Spirits
- Juices
- Soft Drinks
- Tea
- Water
- Other (Specify)

Certified Organic (p.34)

- Specify Products:

Christmas Trees (p.98)

- Christmas Trees
- Other (Specify)

Dairy Products (p.84)

- Beer Cheese
- Butter
- Cheese
- Cheese Spread
- Cottage Cheese
- Creamer
- Frozen Treats
- Goat Cheese
- Goat Milk
- Ice Cream (p.86)
- Milk
- Sour Cream
- Whipped Cream
- Yogurt
- Other (Specify)

Eggs (p.89)

- Duck
- Poultry Eggs
- Quail Eggs
- Turkey Eggs
- Other (Specify)

Field Grown & Cut Flowers

(103 KAR 27:050)

- Cut Flowers
- Other (Specify)

Fish/Seafood (p.88)

- Bass
- Catfish
- Crappie
- Freshwater Prawn/
Shrimp
- Seafood
- Tilapia
- Other (Specify)

Fruits (Scales p.54)

- Apples
- Blackberries
- Blueberries
- Cantaloupes
- Cherries
- General Fruits
- Logan Berries
- Melons
- Pawpaws
- Peaches
- Pears
- Plums
- Raspberries
- Strawberries
- Table Grapes
- Watermelons
- Other (Specify)

General Grocery (p.84)

- BBQ Sauce
- Cereal
- Cornmeal
- Condiments
- Dried Foods
- Flour
- Horseradish
- Jams, Jellies, Preserves
- Meals
- Meat Rubs
- Mixes
- Prepared Foods
- Sauces
- Salsa
- Shortening/Oil
- Soups
- Spices & Herbs
- Spreads
- Other (Specify)

Greenhouse/Nursery (p.98)

- Annuals
 - Hanging Basket
 - Perennials
 - House Plants
 - Vegetable/Herb Plants
 - Trees & Shrubs
 - Other (Specify)
-

Hay/Straw/Compost/**Fertilizer**

- Compost
 - Fertilizer
 - Hay
 - Mulch
 - Sod
 - Straw
 - Other (Specify)
-

Herbs, Spices & Mushrooms (p.84)

- Basil
 - Chives
 - Cilantro
 - Dill
 - Dry Rub Seasonings
 - Garlic
 - Ginger
 - Ginseng
 - Herbs
 - Lemon Verbena
 - Mint
 - Oyster
 - Parsley
 - Portobello
 - Rosemary
 - Sage
 - Scented Geranium
 - Shitake
 - Tarragon
 - Tyme
 - Other (Specify)
-

Honey/Bees (p.91)

- Chunk Honey
 - Comb Honey
 - Honey Bees
 - Liquid Honey
 - Other (Specify)
-

Livestock Feed

- Specify:
-

Meats (p.93)

- Bacon
 - Beef
 - Bison
 - Brats
 - Chicken
 - Country Ham
 - Goat
 - Ham
 - Hot Dogs
 - Jerky (p.87)
 - Lamb/Mutton
 - Ostrich/Emu
 - Pork
 - Quail
 - Rabbit
 - Sausage
 - Summer Salami
 - Turkey
 - Venison
 - Other (Specify)
-

Handmade Crafts

- Artwork
 - Toys
 - Indian Corn
 - Knitted Items
 - Leather Items
 - Pet Food/Treats (p.99)
 - Soap (p.100)
 - Soy Candles/ Incense
 - Wool Items
 - Jewelry
 - Other Crafts
-

Nuts

- Hickory
 - Peanuts
 - Pecans
 - Walnuts
 - Other (Specify)
-

Sauces (p.84)

- BBQ Sauce
 - Gourmet Sauce
 - Marinade
 - Other (Specify)
-

Seeds, Edible

- Pumpkin
 - Sesame
 - Other (Specify)
-

Snack & Confection (p.84)

- Bourbon Balls
- Candy
- Chips
- Cones
- Dips
- Fruit Snack
- Fudge
- Gelatin
- Gum
- Honey
- Marshmallows

Snack & Confection Cont.

- Mints
 - Peanut Brittle
 - Popcorn
 - Pretzels
 - Pudding
 - Rice/ Corn Cakes
 - Snack Bars
 - Sorghum
 - Syrup
 - Toppings
 - Other (Specify)
-

Vegetables (Scales p.54)

- Artichokes
- Asparagus
- Beans
- Beets
- Bok Choy
- Broccoli
- Brussel Sprouts
- Cabbage
- Carrots
- Cauliflower
- Cucumber
- Edamame Soybeans
- Eggplant
- General Vegetables
- Green Onions
- Greens (p.86)
- Microgreens (p.86)
- Herbs

- Kohlrabi
- Lettuce (p.86)
- Mushrooms
- Okra
- Onions
- Parsnips
- Peas
- Peppers
- Potatoes
- Pumpkins
- Radishes
- Rhubarb
- Summer Squash
- Sweet Corn
- Sweet Potatoes
- Tomatillos
- Tomatoes
- Turnips
- Winter Squash

- Zucchini
- Other (Specify)

Winery

- Wine (p.101)
- Wine Grapes
- Other (Specify)

Wood Products

- Crafts/Arts
- Furniture
- Lumber
- Mulch
- Other (Specify)

Resale Item List:

Any item/s from which you may sell this year that were purchased for reselling at the MCFM. This includes any items you did not raise/grow/produce or create yourself.

This section to be completed by the market manager:

Approval

Today's Date: _____ Manager's Signature _____

All items selected, and resale items listed are approved for the 2022 Farmers Market Season if the applicant follows all the market rules and KY FM Manual requirements.

All items are approved except:

Approval Retraction

Today's Date: _____ Manager's Signature _____

Permission has been removed for these items until further notice:

Approval Reinstatement

Today's Date: _____ Manager's Signature _____

Permission has been reinstated for these items until further notice: